

# World Cup in Trampoline and Tumbling Odense 7-8 October 2011

## Preliminary Work Plan

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## 1. General information

This Work Plan has been developed in accordance with the following FIG regulations and rules:

1. FIG Technical Regulations 2009 including Section 4, Special regulations for Trampoline, plus decisions taken at the FIG Council
2. FIG Trampoline, Tumbling and Double Mini-Trampoline Code of Points 2009-2012
3. Medical Organisation of the Official FIG Competitions
4. FIG Regulations for Awards Ceremonies
5. FIG Advertising and Publicity Rules
6. UEG Judges' Sanction

It is based on the entries received by the FIG Secretariat on or before **5 August 2011**.

## 2. Organising Committee

Flemming Knudsen	President of the Danish Gymnastics Federation
Jan Donde	Director of the Danish Gymnastics Federation
Erik Juhl Mogensen	Director of Sport Event Fyn
Mariann Holmslykke	Director of the World Cup
Rikke Holmslykke	Secretariat and Accreditation Director
Bo Zierau	Competition and Venue Director
Sarah Müller	Competition and Venue Director
Jette Rahbek Møller	Competition and Venue Assistant
Gitte C. Refsgaard	Catering Director
Amalie Thomsen	Catering Assistant

## Staff

Bolette Møllegaard	Project Assistant, Sport Event Fyn
Morten Karlsen	Transportation Director, Sport Event Fyn
Anne Jørgensen Pøhl	PR & Marketing Director, Danish Gymnastics Federation

## 3. Competition Venue

Odense Idrætshal  
Højstrupvej 5, Bolbro  
5200 Odense V  
[www.odense-idraetspark.dk](http://www.odense-idraetspark.dk)

## 4. National anthem and flag

Delegations are requested to bring a CD of their national anthem and their national flag (approx. size 180 cm x 90 cm). The head of delegation or his stand-in should hand in both the anthem and the flag to the OC Secretariat before the information meeting on Wednesday 5 October.

## 5. Visa

Federations requiring an official invitation to obtain a visa are asked to contact the Organising Committee immediately by sending an e-mail to [wc-tra-den@dgf.dk](mailto:wc-tra-den@dgf.dk).

## 6. Insurance

Federations are obliged to cover the expense of insurance for members of their delegation (illness, accident, and repatriation) and to bring the evidence of such insurance.

## 7. Official language

The official language of the Championships is English. Interpretation from and into any other language must be organised by the delegations. Announcements will be made in English only.

## 8. Transportation at arrival

Delegations arriving by flight to Kastrup Airport and train to Odense will be met by a volunteer at the train station of Odense on arrival – provided that they have bought the accommodation package and informed the OC of their time of arrival. The volunteer will escort the delegation to its hotel on foot (all hotels are in short walking distance from the train station). Heavy luggage will be driven to the hotel.

Delegations arriving by bus or car and delegations who have not bought the accommodation package should go directly to the Competition Venue to pick up their accreditation cards etc. The secretariat is open from 10.00-22.00 on Wednesday 5 October. The address of the Competition Venue is:

Odense Idrætshal  
Højstrupvej 5, Bolbro  
5200 Odense V

In case of late arrival because of delayed flights, trains etc., please call +45 24 78 51 51 to inform of the new time of arrival.

## 9. Transportation between hotels and Competition Venue

Free shuttle service will be provided at selected time slots each day for those delegations who have bought the accommodation package. See programme.

Public buses also drive at frequent intervals from the train station to the Competition Venue and back at a cost of approx. 20 DKK.

## 10. Detailed programme (subject to changes)

### Wednesday 5 October

13.30-	Shuttle service between hotels and Competition Venue commences	
14.00-22.00	Free training in the training hall	Odense Idrætshal
18.00-20.00	Dinner	Odense Idrætshal
19.00-20.00	Age control and anthem/flag	Odense Idrætshal
20.00-21.00	Information meeting at Competition Venue	Odense Idrætshal

### Thursday 6 October

08.15-	Shuttle service according to schedule	
09.00-	Training according to schedule	
12.00-14.00	Lunch	Odense Idrætshal
13.00-14.00	Reception by invitation	Odense City Hall
18.30-20.30	Dinner	Odense Idrætshal
19.30-20.30	Judges meeting	Odense Idrætshal

### Friday 7 October

08.15-	Shuttle service according to schedule	
09.00-	Training and warm up according to schedule	
12.30-14.30	Lunch	Odense Idrætshal
16.00-16.15	Opening ceremony	Odense Idrætshal
16.15-20.30	Competition	Odense Idrætshal
16.30-17.00	VIP (heads of delegation + invited)	Odense Idrætshal
19.00-21.30	Dinner	Odense Idrætshal

### Saturday 8 October

08.30-	Shuttle service according to schedule	
09.15-	Training and warm up according to schedule	
10.00-17.30	Competition	Odense Idrætshal
12.30-14.30	Lunch	Odense Idrætshal
20.00-01.00	Banquet	TRE-FOR Park

### Sunday 9 October

All delegations leave their hotels.

### 11. Meals

Breakfast is served at the hotels.

Lunch and dinner will be served at the Competition Venue - for those who have bought it – accordingly:

	Wednesday 5 October	Thursday 6 October	Friday 7 October	Saturday 8 October
Lunch		12.00-14.00	12.30-14.30	12.30-14.30
Dinner	18.00-20.00	18.30-20.30	19.00-21.30	

**PLEASE NOTE:** Tap water in Denmark is very clean and perfectly drinkable, so please do not spend money on buying bottles with water.

## **12. Information meeting**

All Heads of Delegation must attend the meeting. One extra official per delegation may also attend. The FIG TRA-TC and the Organising Committee will provide detailed information regarding the World Cup. All information will be in English only.

The information meeting will take place at the Competition Venue on Wednesday 5 October 2011 at 20.00.

## **13. Opening ceremony**

The opening ceremony will take place on **Friday 8 October 2011 at 16.00** in the competition hall. Gymnasts will **not** march in.

## **14. Medal award ceremonies**

Only the medal winners are invited to participate and must appear in competition attire.

## **15. Closing ceremony**

The closing ceremony will be held **Saturday 9 October 2011** at the end of the competition in the competition hall.

## **16. Equipment**

Trampoline	EUROTRAMP
Tumbling Track	SPIETH
Safety Mats	SPIETH

## **17. Training – warm up**

Free training will be provided on Wednesday 5 October from 14.00-21.00 in the Training hall of the Competition Venue.

The training sessions will begin on Thursday 6 October 2011 at 09.00 in both the Training hall and in the Competition Hall of the Competition Venue according to schedule.

During training, it is permitted – only – to set foot on the floor of the competition and training hall for the competitors and coaches in conformity with the training schedule.

The final training schedule will be handed out to the Heads of Delegation upon their arrival in Odense.

## **18. Starting order – drawing of lots**

The draw for the starting order of the qualifications took place on 20 September 2011 in Lausanne. The result of the draw is available on the FIG webpage.

## **19. Judges' meeting**

The judges meeting will take place at the Competition Venue on Thursday 6 October 2011 at 19.30.

Please note that the meeting will be held in English only.

The draw of lots for judges will take place during the judges' meeting.

## 20. Juries

The juries will be set up by draw at the judges meeting.

## 21. Scores and results

The scoring system used is Swescore. The scores of the juries and the final results will be shown on the electronic score boards in the competition hall.

A detailed list of results, including all judges' marks, will be distributed to the Heads of Delegation after the qualifications and the finals.

At the end of the World Cup each delegation will receive a USB key with all results.

## 22. Video recording

Video cameras are not allowed in the Competition Hall. Photos can be made, but without flashes.

All routines will be recorded on video by the OC.

## 23. Delegations seating

Sections in the competition hall are reserved for all delegation members, and all delegation members must take a seat in this area. Special seating will be allocated for the Heads of Delegation.

## 24. Medical services and massage

Medical services will be provided by the Medical Centre located at the Competition Venue. Massage facilities for accompanying masseurs of the delegations are available.

## 25. Doping controls and medical certificate

Doping Controls may be carried out during the World Cup, under supervision of the FIG. The doping controls can take place during the training, the qualifications and/or the finals.

Gymnasts having a Medical Card have to present this in original together with a photocopy at the age control.

## 26. Closing banquet

There will be a closing banquet. It will be held on Saturday 8 October 2011 at 20.00-01.00 in TRE-FOR Park, which is the football stadium next to the Competition Venue (i.e. same address as the Competition Venue). The banquet is for official delegation members only, and a valid banquet ticket must be presented at the entrance. **Each delegation should pick up their banquet tickets at the OC Secretariat in the main entrance hall of the Competition Venue on Saturday 8 October before 16.00.**

The Competition Venue will close down immediately after the competition has finished. Therefore, **all delegations have to go back to their hotels after the competition has finished.** Shuttle service will run frequently between the Competition Venue and the hotels after the competition has finished and until the Banquet starts. Shuttle service back to the hotels is also available (see schedule).

The closing banquet is free of charge for the delegations who have booked their accommodation through the Organising Committee. Delegations who have made their own arrangements will have to purchase tickets from the Organising Committee. The price is 40 EUR per ticket. **Tickets can be bought at the OC Secretariat in the main entrance hall of the Competition Venue until Friday 7 October at 12.00.**

**PLEASE NOTE** that there will be official guards at the entrance and that it is not allowed to bring your own beverages. People who do not respect this rule are refused admittance to the banquet.

### **27. Information and correspondence during the World Cup**

Every delegation will have a mailbox located at the OC Secretariat at the Competition Venue. Access to the mailbox is only provided for those holding an official mailbox card. Each delegation will receive a mailbox card on arrival in Odense. A signature will be required for each delivery.

All information, requests and correspondence regarding this World Cup should be addressed to the Organising Committee.

Flemming KNUDSEN  
President of the Danish Gymnastics Federation

Odense, 28 September 2011

### **Appendices**

1. Draft of the programme for free, scheduled and podium training
2. Draw of lots / starting order